**IS 3920 – Individual Project on Business Solutions**

**Supervisor Meeting Record Book**

****

Department of Interdisciplinary Studies

Faculty of Information Technology

University of Moratuwa

2025

|  |  |
| --- | --- |
| **Student Name** |  |
| **Student Registration Number** |  |
| **Project Title** |  |
| **IDS Supervisor’s Details** | Name: |
| Designation: |
| **Industry Mentor’s**  **Details** | Name: |
| Designation: |
| Company: |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Meeting Number** | |  | **Date** | |  |
| **Summary of the Meeting** | | | | | |
|  | | | | | |
| **Tasks to be completed before the next meeting** | | | | | |
|  | | | | | |
| **Signature of the Supervisor/s** | **IDS Supervisor** | | | **Industry Mentor** | |
|  | | |  | |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Meeting Number** | |  | **Date** | |  |
| **Summary of the Meeting** | | | | | |
|  | | | | | |
| **Tasks to be completed before the next meeting** | | | | | |
|  | | | | | |
| **Signature of the Supervisor/s** | **IDS Supervisor** | | | **Industry Mentor** | |
|  | | |  | |
| **Meeting Number** | |  | **Date** | |  |
| **Summary of the Meeting** | | | | | |
|  | | | | | |
| **Tasks to be completed before the next meeting** | | | | | |
|  | | | | | |
| **Signature of the Supervisor/s** | **IDS Supervisor** | | | **Industry Mentor** | |
|  | | |  | |
| **Meeting Number** | |  | **Date** | |  |
| **Summary of the Meeting** | | | | | |
|  | | | | | |
| **Tasks to be completed before the next meeting** | | | | | |
|  | | | | | |
| **Signature of the Supervisor/s** | **IDS Supervisor** | | | **Industry Mentor** | |
|  | | |  | |
| **Meeting Number** | |  | **Date** | |  |
| **Summary of the Meeting** | | | | | |
|  | | | | | |
| **Tasks to be completed before the next meeting** | | | | | |
|  | | | | | |
| **Signature of the Supervisor/s** | **IDS Supervisor** | | | **Industry Mentor** | |
|  | | |  | |
| **Meeting Number** | |  | **Date** | |  |
| **Summary of the Meeting** | | | | | |
|  | | | | | |
| **Tasks to be completed before the next meeting** | | | | | |
|  | | | | | |
| **Signature of the Supervisor/s** | **IDS Supervisor** | | | **Industry Mentor** | |
|  | | |  | |
| **Meeting Number** | |  | **Date** | |  |
| **Summary of the Meeting** | | | | | |
|  | | | | | |
| **Tasks to be completed before the next meeting** | | | | | |
|  | | | | | |
| **Signature of the Supervisor/s** | **IDS Supervisor** | | | **Industry Mentor** | |
|  | | |  | |
| **Meeting Number** | |  | **Date** | |  |
| **Summary of the Meeting** | | | | | |
|  | | | | | |
| **Tasks to be completed before the next meeting** | | | | | |
|  | | | | | |
| **Signature of the Supervisor/s** | **IDS Supervisor** | | | **Industry Mentor** | |
|  | | |  | |
| **Meeting Number** | |  | **Date** | |  |
| **Summary of the Meeting** | | | | | |
|  | | | | | |
| **Tasks to be completed before the next meeting** | | | | | |
|  | | | | | |
| **Signature of the Supervisor/s** | **IDS Supervisor** | | | **Industry Mentor** | |
|  | | |  | |
| **Meeting Number** | |  | **Date** | |  |
| **Summary of the Meeting** | | | | | |
|  | | | | | |
| **Tasks to be completed before the next meeting** | | | | | |
|  | | | | | |
| **Signature of the Supervisor/s** | **IDS Supervisor** | | | **Industry Mentor** | |
|  | | |  | |